

ORDINANCE - 5

Award of Degrees, Diplomas and Certificates

- (a) The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.
- (b) Academic Costumes, the Medals, the Format of the Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.
- (c) The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.
- (d) A candidate who does not wish to attend the convocation may obtain his Degree in absentia by submitting an application in prescribed format to the Registrar, along with the fee as decided by the University.
- (e) If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing necessary formalities.
- (f) Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.
- (g) The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.
- (h) The University shall hold the examinations for the academic programmes, as approved by the Academic Council.
- (i) A candidate who has earned the minimum number of credits as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if

- (i) He has successfully passed all the examinations as required / prescribed for the award.
- (ii) There is nothing outstanding in his name.
- (iii) No disciplinary action is pending against him.